



17 May 2006

Project	Oxley Highway to Kempsey	From	Melanie Miels
Subject	CLG Minutes	Tel	2 9239 7100
Venue/Date/Time	Telegraph Point Community Centre – Wednesday 10 May 2006	Job No	21/13305
Copies to	All attendees		
Attendees	Steven Bruce Malcolm Borger Greg Brayley Ray Ward Tony Thorne Jim Grieve Rose Cunningham Ron Clapton Michelle Hollis Stephen Williamson (RTA) Christophe Steinbach (RTA) Eugene Golshtein (GHD) Mirella Di Genua (GHD) Melanie Miels (GHD)	Apologies	John Cassegrain John Jeayes

Minutes**Action****1. Welcome and introductions**

Mirella welcomed everyone and introduced Eugene Golshtein to the team.

2. Update of activities from Route Options Display to today

Stephen gave an overview of the activities that have taken place since the Route Options Display and provided a summary of the main issues for consideration:

- » The preferred route is likely to be on display towards the end of June 2006.
- » Final route options submissions report will be distributed shortly
- » Written public submissions will be received during the preferred route display, however there will not be a feedback form. People will be advised to write in their comments in free-form.
- » The outcome of the Value Management Workshop (VMW) was an agreement by the group of a route that they recommended to the RTA for further consideration. This was considered along with further investigations/studies that have taken place since the route options display.



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- » A preliminary route selection workshop was held with the RTA and GHD representatives. This workshop reviewed the project and program objectives to assist the project team to come up with the best route on balance, taking into consideration all activities and cost. The workshop examined the findings of the Value Management Workshop, public submissions, and additional investigations which have occurred throughout, and as a result of public submissions and the Value Management Workshop.
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Q. Is the project team investigating a 'fifth' option?

A. A "5th Option" was proposed by a member of the CLG/EFG (North Coast Environment Council), which involved moving the orange option from north of Hastings River through to Telegraph Point, following a straight north-south alignment. The project team has investigated this option. An assessment of this option will be provided in the Preferred Route Report.

Q. Do the comments from the VMW go to the Minister?

A. The VMW is considered a key part of the process to come up with a preferred route. The results from the VMW will be included in the preferred route report, which will be presented to the Minister.

Q. Who asked the project team to undertake additional investigations?

A. A number of 'subject to' were raised in the VMW. These have been investigated to help refine the preferred route.

Q. Are all the works complete?

A. The works for this stage of the project are complete. Geotechnical works will be carried out on the common sections in the coming months.

3. Value Management Workshop Update

Stephen gave an overview of the process of the VMW

- » Value management workshop (VMW) was made up of – agencies, project team members, EFG/CLG representatives and government agencies.
 - » Attendees set their own objectives, assessed route options, and recommended a route to the RTA.
 - » A media advertisement was placed following the VMW to advise the community of the outcomes of the VMW.
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Q. Will access to Hastings River Drive remain?

A. No decision on access points has been made. Access is likely to be



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provided somewhere in the vicinity of that area, however the exact location will not be known until the concept design stage (which will proceed after the preferred route). Access will be via access roads / service roads.

Note: Concern was made that the VMW advertisement recommended a route in the common sections (within sections and D). However these common sections were not assessed as part of the VMW.

Noted

Q. The VMW looked at a preferred corridor – was access also discussed?

A. The purpose of the VMW was not to discuss/resolve access issues. All issues raised about access will be taken into the concept design stage.

Q. From the route options submissions report - where did the results that show “which route best addresses these issues” come from?

A. It was a question asked in the feedback form.

Note: Concern was raised that a submission from Kundabung which had 20 signatures attached was included as one submission and not 20 submissions.

Noted.

4. Route Options Submissions Report Update

Mirella Di Genua gave an overview of the feedback received during the route options submission period.

Note: It is Port Macquarie-Hastings Council. Not Port Macquarie-Hastings Shire Council.

Noted.

Change to be made in the route options submissions report.

5. Selection of Preferred Route

Stephen presented the process for the selection of a preferred route.

Q. Does the Minister see the results from the preliminary route workshop? Is it a public document?

A. The results from the workshop will be included in the preferred route report, which the Minister will see.

The preferred route report is a public document and will be made available for the public when the preferred route is announced.

Q. How do you weigh each process? (E.g. VMW over preliminary route workshop)

A. Each individual activity is not weighted. The results from the VMW were



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considered in the subsequent preliminary route workshop. The preferred route report will provide a summary of all of the activities that took place, in the selection of the preferred route.

6. Preferred Route Display

The CLG was advised that:

- » The route options display will run for 4 weeks;
- » There will be static and staffed displays throughout the display period;
- » Information will also be placed at various locations along the study area; and
- » Information including the display panels and the Preferred Route Report (PRR) will be available at the staffed display sites.

Letters and communications materials will be sent to the following:

- » Stakeholders that are affected by the preferred route
 - Letter
 - Map showing property in relation to the preferred route
 - Community update 3
 - » Stakeholders that are no longer affected by a route
 - Letter
 - Community update 3
 - » Stakeholders that are adjacent to the preferred route
 - Letter
 - Community update
 - » CLG / EFG / Agency contacts
 - Letter
 - Community update
 - Preferred route report
 - » All property owners in the study area and enquiries made to the community information line
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Telephone calls will be made to the following stakeholders, either on the day of the announcement or the following day: CLG / EFG; Stakeholders affected by the preferred route

Interviews will be available with the project team by calling the community information line: 1800 154 724.

Q. If a route just goes through the land of a property, will they still receive a letter?



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A. Yes. If the preferred route touches a property, they will receive a letter advising that they are affected by the preferred route.

Q. If the preferred route misses a property, but runs within close proximity to a property – will these stakeholders be advised?

A. Yes. All stakeholders that are adjacent to the preferred route will receive a letter advising them of this.

Stephen made mention that the preferred route will be shown typically as a 150m wide corridor. There is room within that corridor for the preferred route to move slightly following more detailed investigations.

Q. Will interchanges be shown at the preferred route display?

A. The community will see black circles on the display materials, which will highlight the possible location of an interchange.

Q. Will the project team be asking for submissions on the preferred route?

A. Yes. The project team will be asking for written comments on the preferred route. No feedback form will be provided.

Q. Will preferred interchanges be shown or just options for interchanges? (Reference made to the northern or southern side of the Hastings River)

A. Location of possible interchanges will be shown.

Engineering principles were highlighted where interchanges are located. Possible interchange locations are based on traffic movements, community needs, and spacing (between interchanges).

Service roads and access routes will not be shown at the preferred route display (this will be assessed as part of the concept design stage).

The CLG was encouraged to advise the local community that some form of access would be provided for people to access the highway, once the upgrade is constructed.

Note: It was raised that the project team should take care in how they communicate that interchanges are based on many factors, not just community feedback.

Noted

Q. Concern was raised that no new information would be presented at the display in the common sections.

A. Acknowledged. Yes it could be perceived as such. However there will be interest in the preferred route's location. The project team acknowledges that it will be important to advise stakeholders that access issues will be defined at concept design stage.



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Note: Concept design has not been undertaken for this project and will be undertaken following the preferred route announcement.

Q. Is a display at Kundabung necessary if no new information is being provided?

A. Yes, to ensure accurate information is presented and to provide an opportunity to ask any further questions to the project team. Kundabung services people to the north and south that may find this location more suitable than Telegraph Point.

7. Questions from the group

The sooner the concept design starts (in relation to access issues) the better. Once a decision is made the sooner people can move on with their lives. Noted.

Q. When is it going to be built?

A. Nothing is confirmed at this stage, however this section of the highway is of a lower priority than other projects.

Q. Will the construction be staged?

A. The highway upgrade will be staged. The whole highway may not be upgraded at one time.

Q. When will the public see the concept design?

A. Over the next 6 – 12 months.

Q. Is the concept design based on funding?

A. No.

Q. Will the concept design ever change?

A. The intent would be to not change.

Q. Is the RTA suspending work on the existing highway until the new highway is constructed?

A. Maintenance work will still be undertaken on the existing highway to keep it at a safe standard. Major structures however would be unlikely to be replaced if not a part of the planned upgrade..

Q. Will people know when the preferred route is on display?

A. Yes. The project team will endeavour to contact affected stakeholders, CLG and EFG representatives by telephone on the day of the announcement. All stakeholders in the study area, adjacent to the preferred route, and those no longer affected by a route option will also be



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<p>sent information in the post.</p> <p>Advertisements and radio announcements will be placed in the local media. Flyers will also be located at key locations along the study area.</p>	
<p>People are concerned about access issues and impact this will have on them.</p>	Noted
<p>Q. Will information about access be included in the community update and distributed letters?</p> <p>A. No. Access will not be looked at until the concept design stage.</p>	
<p>Port Macquarie-Hastings Council is satisfied with the process. The project team will need to work hard at communicating to the community that this is just a corridor for the preferred route – not a design.</p>	Noted
8. Suggested Issues for discussion at next CLG meeting	
<ul style="list-style-type: none">a) Interchangesb) Bus stopsc) Wetlandsd) Local traffic / through traffice) Noisef) Acceleration / deceleration	
9. Future CLG meetings	
<p>Discussion about introducing focus groups for different sections of the study area, involving the CLG members from that area. Reasons for this discussion include:</p> <ul style="list-style-type: none">§ Perception that information is not being communicated outside of the CLG§ CLG reps cannot necessarily represent all issues and views§ Focus groups could focus issues specifically in their area <p>It was acknowledged that the existing CLG reps would still play a key role within these focus groups.</p> <p>A suggestion was put forward by the project team to have three focus groups: Sancrox area, Telegraph Point area, and Kundabung area. The CLG was asked to have a think about this process and provide feedback to the Community Relations Representative.</p>	
<p>Concern was raised over an already small CLG being broken into even</p>	Noted



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smaller groups.	
One CLG representative commented that having focus groups for specific areas along the study area was a good idea.	Noted
10. Next CLG meeting	
Next CLG meeting will take place 2 – 3 weeks following the announcement of the preferred route. All CLG reps will be contacted via telephone and letter.	

Melanie Miels

Community Consultation Specialist